



THE UNIVERSITY OF BRITISH COLUMBIA

Faculty of Science

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Department of Botany
3156-6270 University Boulevard
Vancouver, BC Canada V6T 1Z4
Phone 604 822 8524
www.botany.ubc.ca

REQUEST FOR FACULTY APPOINTMENTS
Canadian & International appointments**INVITEE INFORMATION**

First Name:		Last Name:	
Email Address:		Citizenship:	
Mailing Address:			

JOB INFORMATION

Department:	Botany	Appointment Type: <i>(please tick one)</i>	Post-doc Research Associate Vis. Scientist Visiting Researcher Visiting Faculty Member
Supervisor(s)/Host:			
Appointment start date:		Appointment end date:	
Salary amount & Worktag:		Year PhD completed* <i>(required for PDFs only):</i>	
IRCC Employer Compliance Fee (\$230) Worktag:	to be paid by supervisor/host	Educational Requirements	E.g. PhD in _____.
Job Description <i>(approx. one sentence):</i>	E.g. Carrying out research in _____.		
Skill/Experience Requirements	E.g. Postdoctoral or research training/experience in _____.		

Approved by:		Signature & Date:	
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NOTES:

- Post-docs - PhD must have been obtained within the last 5 years.
- All foreign appointments including visitors and honorary appointments require an IRCC compliance fee \$230 to be paid by the supervisor or host.
- Visiting Scientists are usually researchers who do not hold an academic appointment elsewhere but are currently employed in a non-academic position.
- Research Associate appointments require advertising. If the new hire is not Canadian/PR, an LMIA is also required. Please give at least 8 months' notice prior to the intended start date.

Once complete and signed, please forward this form to Jenifer D'souza for processing. **Please provide the invitee's Curriculum Vitae and PhD Degree (Postdocs only), in order to process this request.**